

July 2, 2009



**CITY COUNCIL
COMMITTEE REPORT**

TO: MAYOR & COUNCIL

FR: Colleen Neil, Recreation Services Manager

RE: Recreational Facility & Services Analysis - RFP

BACKGROUND:

The City of Kenora required professional consulting services to undertake a two phase analysis of the City's Recreation facilities and the programs that are offered in conjunction with its infrastructure. The first phase to analyze the current three ice surfaces within the city's control. The second phase to review and analyze existing community clubs, ball diamonds, tennis courts, etc. The results of the analysis will provide the City of Kenora data to assist the City with short and long term planning for facility upgrades. Two bids were received by the City of Kenora.

BUDGET:

The estimated project budget was \$50,000.

COMMUNICATION PLAN/Notice By-law Requirements:

Finance and Administration, City Clerk, Recreation Services Manager

RECOMMENDATION:

THAT the following request for proposals for be received:

<i>Company/ Supplier Name</i>	<i>Amount</i>	<i>*Note</i>
Canlan Ice Sports Corp.	\$32,500.00 plus gst	Only phase one was submitted in this request
Scatliff + Miller+ Murray Inc and jharper and associates.	\$50,000.00 plus gst	

AND THAT the proposal from Scatliff + Miller+ Murray Inc and jharper and associates be hereby accepted.